

RESUME

BANDAM MANOHAR

E-mail: bandammanohar123@gmail.com

Cell: 8008282840

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CAREER OBJECTIVES:

I aspire to get into a renowned service organization which uses my communication Skills, hard working ability to benefit the organization at the same time helps me to Excel in my field.

EDUCATION QUALIFICATION:

*Completed **Bachelor of Hotel Management** From **AIMS COLLEGE**

*Completed **Intermediate** From **Trinity Junior College**

*Completed **SSC** From **Chinna Munshi Public School**

TECHNICAL SKILLS:

* MS Office

* Typing speed- 45 WPM

PERSONAL SKILLS:

* Good communication Skills.

* Dedication to work and eager to learn new things.

* Comfortable in team work environment and able to work hard.

EXPERIENCE:

6 Months In **Matrimony .Com** As **Service Officer**

-Handling Calls and Handlings Emails
- Solving Clients Issues

12 Months In **Byjus** As **Business Development Associate**

-Handling Calls and Handlings Emails
- Solving Clients Issues

HOBBIES:

Listening Songs & Watching Movies

LANGUAGES KNOWN:

- * English
- * Telugu
- * Hindi

PERSONAL DETAILS:

Name	: BANDAM MANOHAR
Father's name	: BANDAM SRINIVAS REDDY
Date of birth	: 23 August 1998
Gender	: Male
Marital status	: Single
Nationality	: Indian
Permanent Address	: H.No: 1-54 Kachanpally,Chennur ,Mancherial, Telangana, India 504201

DECLARATION:

I hereby, declare that the information furnished above is true to the best of my knowledge.

Place: Hyderabad

BANDAM MANOHAR